

**EASTON PUBLIC SCHOOLS  
EASTON, MA**

**EASTON SCHOOL COMMITTEE WORKSHOP MINUTES  
Friday, November 20, 2015**

**Minutes of School Committee Workshop meeting, November 20, 2015,** Upstairs Conference Room, 50 Oliver Street, convened at 8:35 a.m. Present: Fred Isleib, Laurie Han, Caroline O'Neill, Sean Mullen, Jackie Weisman, Dr. Keough and Dr. Cabral.

**Call meeting to order:**

Chair Isleib called the meeting to order at 8:35 am.

On a motion by Chair Isleib, seconded by Mr. Mullen, with a 4-0 vote, the committee approved to change the agenda by moving the Approval of Policy Updates – Section B to the next order of business.

**Approval of Policy Updates – Section B:**

A discussion took place on the Policy Updates on Section B.

Ms. O'Neill suggested the committee look more closely to File #BDE and where FEEE fits into this policy on "Subcommittees of the School Committee". Ms. O'Neill suggested changing File #BEDF, "Voting Method" of "a two-thirds vote" to "three fifths vote". Dr. Keough suggested that File #BEDH, "Public Participation at the School Committee Meetings" be changed to "Public Comment". Chair Isleib recommended moving "Public Comment" at the end of the agenda, before the "Superintendent's Notes".

Chair Isleib suggested the committee send their comments to the Policy Sub Committee. Chair Isleib said File #BEDB, "Agenda Format", third paragraph, is not clear. Dr. Han stated when the Sub Policy Committee discussed this policy, they said "when the majority of school committee members want to put an item on the agenda", the word "vote" was not added. Mr. Mullen suggested breaking it up into three different statements and have a bulleted list.

Ms. Weisman will send the misspellings she noted to Mr. Mullen.

**Approval of Donation from the NE Patriots Foundation:**

Dr. Keough stated that Kerri Murphy's award for the "STEM Teacher of the Year" was a donation in the amount of \$5,000.00 from the NE Patriots Foundation to be used at Oliver Ames High School for STEM Education. The

committee decided to have Ms. Murphy attend a televised meeting for the formal acceptance of the donation. Dr. Keough asked to have Colleen Clark, the nurse at Center School and Ann Weintrob, principal of Center School to be acknowledged for their help with the student whom was rushed to the hospital from Center School.

On a motion by Chair Isleib, seconded by Ms. O'Neill, with a 5-0 vote, the committee approved to accept the donation from the NE Patriots Foundation.

**Review Special Town Meeting Outcome:**

Chair Isleib stated that the town voted to move forward with the audit.

A discussion took place over the operational audit. Chair Isleib suggested sending some representatives to the next Audit Committee meeting that has been scheduled for Tuesday, December 1 at 7:00 pm.

On a motion by Ms. O'Neill, seconded by Chair Isleib, with a 5-0 vote, the committee voted to authorize Dr. Keough to provide Chair Isleib a prioritized list of the committees' auditing needs to bring to the next Audit Committee meeting. Chair Isleib recommended the committee provide the information that will be given to the Audit Committee by the school department to the Easton Journal as well as post on the school's website.

**Superintendent Notes:**

Dr. Keough stated that the budget process is on a faster time line. Dr. Keough said he will be working with the principals and department leaders of the school district to talk about their budget requests following the Thanksgiving break. Dr. Keough stated that the school's proposed budget needs to be completed and provided to the Board of Selectman by the end of January. Dr. Keough suggested adding more dates for the School Committee to meet between the months of November and January. Dr. Keough mentioned that he will be starting the para negotiations soon.

On a motion by Chair Isleib, seconded by Dr. Han, with a 5-0 vote, the committee approved to reorganize the agenda by moving "Building the Foundation" with Dorothy Presser before the "Assistant Superintendent Notes".

**"Building the Foundation" – Dorothy Presser (9:30am):**

A presentation took place by Dorothy Presser, from the Massachusetts Association of School Committees. The committee discussed the prospect of developing an operating protocol that would be signed by all members. The protocol will be developed at an upcoming workshop and will be reviewed annually (potentially at a summer retreat).

**Assistant Superintendent Notes:**

Dr. Cabral mentioned that the Program of Studies presentations will be presented at the January 7<sup>th</sup> School Committee Meeting as opposed to the December 3<sup>rd</sup> School Committee Meeting.

**School Committee Notes:**

Dr. Han mentioned that at the December 3<sup>rd</sup> School Committee Meeting, there will be a Question and Answer period starting at 5:30pm.

**Adjournment:**

The meeting of the School Committee Workshop adjourned at 11:30am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrew W. Keough". The signature is fluid and cursive, with the first name being the most prominent.

Andrew W. Keough, Ed.D.  
Secretary