

EASTON PUBLIC SCHOOLS
EASTON, MA

EASTON SCHOOL COMMITTEE WORKSHOP MINUTES
Friday, November 17, 2017

Minutes of School Committee Workshop Meeting, November 17, 2017, 50 Oliver Street, Upstairs Conference Room, convened at 9:16am Present: Jacqueline Weisman, Nancy De Luca, Jane Martin, Caroline O'Neill, Dr. Cabral, Christine Pruitt and Marilyn Gordon.

Michelle Durrance was not in attendance.

Call Meeting to Order:

Chair Weisman called the meeting to order at 9:16 a.m.

Schedule of Payments:

Circulated for signatures.

Review of Minutes: Workshop 10/20/2017:

On a motion by Ms. De Luca seconded by Ms. O'Neill, with a 4-0 vote, the Committee approved the Workshop minutes of 10/20/2017 with noted changes.

Review of Food Service Performance Bond:

Marilyn Gordon said that Easton has a Performance Bond with the Food Service vendor, Whitsons. During the first year of the new contract the Performance Bond would help with the advertising should the vendor not perform to Easton's expectations. Ms. Gordon said that because Easton has worked with Whitsons for a number of years, Easton has developed a trust with Whitsons. Ms. Gordon said that she put in the RFP that the School Committee has the authority to decide if Easton needs the Performance Bond. The cost is \$1,300.00 a year. The School Committee will need to vote whether they want the Performance Bond listed in the contract.

Chair Weisman said that this will be on the next School Committee meeting with the intent to vote whether the Performance Bond will be included in the contract.

Review of Restraint of Students Policy File JKAA:

Dr. Cabral said that she had asked Rebecca Bryant, District Counsel, to review the School Committee's Restraint of Students Policy File JKAA due to recent changes. Dr. Cabral said that Ms. Bryant found some conflicts with the Restraint Policy and the Policy in the Handbooks. She continued that Ms. Bryant made some recommendations.

The Committee agreed to have Dr. Cabral consult with Ms. Bryant to find out if her recommendations would replace the current Policy File JKAA. A first reading of the Policy JKAA will be on the next School Committee's meeting agenda.

Superintendent Draft Goals:

Dr. Cabral presented a draft of her Superintendent's Performance Goals to the Committee. She presented her goals on Professional Practice, Student Learning, District Improvement and the fourth goal included the timely completion of requirements to date by the Massachusetts School Building Authority including the successful procurement of the Project Manager and Project Designer for the Center School PK-2 building project. Dr. Cabral said that the District Plan is through the end of 2018; therefore, her goals reflect that.

Dr. Cabral suggested that the Student and District Improvement Goals for herself and the District are done by the Spring to help inform the Committee what the Principals' Goals are for the Fall. At that time the Principals will have the Teacher's Goals as well and Dr. Cabral can present to the Committee. She said by using this process the presentations will be completed by the Schools, and the Goals will be accepted and adopted by the School Committee by June.

A discussion took place and feedback was offered by the Committee.

Discussion of Oliver Ames Campaign:

Chair Weisman suggested that the School Committee schedule a meeting with members of the original Steering Committee. The Committee agreed.

Chair Weisman asked the Committee to forward any contact information anyone may have on the members of the Steering Committee so she can reach out to them to invite them to a workshop.

Delay in Foreign Travel Trip:

Dr. Cabral informed the Committee that the Foreign Travel Trip to Peru for April 2018 that had previously been approved by the Committee, has been postponed due to low enrollment and several other foreign travel trips that coincide.

Superintendent Notes:

None.

Assistant Superintendent Notes:

Ms. Pruitt said the November 13th full day Professional Development was a success. She said Suzana Somers, the Director of Instructional Technology and Curriculum, presented the one hour keynote on the SAMR model. After the keynote, they broke out into several Google sessions, many led by their peers. She continued that the Curriculum Leadership Team and the Cabinet worked with a consultant, Ronit Carter, and it was very refreshing to have the two teams share ideas and information. Ms. Pruitt said that she is preparing for the January 16th full day Professional Development which

will be focused on Social and Emotional learning. She continued that she received confirmation that Jessica Minahan will be the keynote speaker. Ms. Minahan is a board-certified Behavior Analyst and Special Educator who serves as the Director of Behavioral Services at the Neuropsychology & Education Services for a Children & Adolescents group practice in Massachusetts. She co-authored *The Behavior Code; A Practical Guide to Understanding and Teaching the Most Challenging Students*. Ms. Pruitt said she attended a Responsive Classroom Leadership Conference that Ms. Minahan presented at with some of the principals and assistant principals and that it was absolutely remarkable. Several of the principals and assistant principals suggested that Ms. Minahan present in Easton. This will be a return visit for Ms. Minahan as she has presented to Easton parents in the past. Ms. Pruitt said that she is also preparing the MCAS Presentation for the December 7th School Committee Meeting.

School Committee Notes:

Ms. O'Neill commended and thanked Jane Martin for her work as the Chair of the School Planning Committee. She mentioned that the district wide Synergy security training that she had attended in the past was excellent and that she reiterated that she does not want Easton to consider using the ALICE security training in the district.

Dr. Cabral assured Ms. O'Neill that Administration consciously made the decision not to go with ALICE training and that the District is committed to the Synergy Solutions project. Dr. Cabral added that the district is still working with Jay Brennan of Synergy Solutions and his team.

Ms. Martin said that at a previous workshop they talked about ECAT's 100 second films and suggested that the taping be available to the high school students. She said that Jason Daniels of ECAT edited the presentation and emailed it to her. She said she will email it to Dr. Cabral so it can be made available to students via the website.

Ms. De Luca mentioned that ECAT has a beautiful mobile van and can now broadcast live. She continued that she enjoyed the Bay State Show Choir Festival, as this was the first time she attended. She said the boys soccer team will be playing in Fitchburg tomorrow and Homecoming is also tomorrow. Ms. De Luca said that because she is a member of the Audit Committee, she has been asked by the Audit Committee to gather information pertaining to the School's fees. She said she will keep the School Committee informed on that topic.

Chair Weisman noted that there is not a School Committee Workshop Meeting scheduled in the month of December. She asked the Committee if they felt a workshop should be added. The Committee agreed to add a Workshop Meeting for Friday, December 15th at 10:15am.

Executive Session RE: For the Purpose of Considering a Complaint Against an Individual:

Not needed.

Adjournment:

On a motion by Ms. O'Neill, seconded by Chair Weisman, with a 4-0 vote, the School Committee meeting adjourned at 11:16 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lisha Cabral".

Lisha Cabral, Ed.D.

Secretary