

EASTON PUBLIC SCHOOLS  
EASTON, MA

EASTON SCHOOL COMMITTEE MINUTES  
Thursday, June 21, 2018

**Minutes of School Committee Meeting, June 21, 2018**, Simmons Lecture Hall, Oliver Ames High School, convened at 6:31 p.m. Present: Jacqueline Weisman, Caroline O'Neill, Jane Martin, and Michelle Durrance.

Also in attendance: Superintendent Dr. Cabral, Assistant Superintendent Crissy Pruitt, and Marilyn Gordon, Business Manager.

**Minutes: 6/7/2018, 6/15/2018:**

On a motion by Chair Weisman, seconded by Ms. Martin, with a 4-0 vote, the Committee approved the minutes of 6/7/2018 with edits.

On a motion by Chair Weisman, seconded by Ms. Durrance, with a 4-0 vote, the Committee approved the minutes of 6/15/2018 with edits.

**Schedule of Payments:**

Circulated for signatures.

**Personnel Changes: Retirement Custodian - RO:**

Chair Weisman read Norman (Skip) Mitchell's retirement letter.

Ms. O'Neill said it was a lovely letter. She said she has known Mr. Mitchell for the twenty five years she has been serving on the School Committee and he is a true gentleman.

Ms. O'Neill said she was sorry to see him leave the district and wished him good luck with his retirement.

Ms. Martin said the letter was eloquent and indicated how connected he was to the students.

On a motion by Ms. Martin, seconded by Ms. O'Neill, with a 4-0 vote, the Committee accepted Norman (Skip) Mitchell's retirement letter with regret.

**Discussion and Possible Vote to Increase Lunch Prices:**

Dr. Cabral noted that the fourth and fifth agenda items go hand in hand. She said that approving the Whitson's contract extension for FY 19 is dependent upon the vote to increase the lunch prices. She stated that the potential increase in lunch prices was discussed at the June 15th School Committee meeting.

Marilyn Gordon presented a document with lunch prices for elementary, middle, and high schools of the surrounding towns. Ms. Gordon said that the district was audited this school year and according to the price equity calculator that is a federal requirement, if

the district does not meet the minimum requirements by charging enough for the school lunches, then the district has to supplement the lunch revolving account with the budget funds. She said according to the audit the district made the required amount by one penny over the minimum.

Dr. Cabral said the audit recommended that the lunch prices increase by twenty five cents every two years. Last year the School Committee voted to increase lunch prices by ten cents.

On a motion by Chair Weisman, seconded by Ms. O'Neill, with a 4-0 vote, the Committee agreed to increase lunch prices by fifteen cents for elementary, middle and high school lunches.

**Discussion and Possible Vote to Approve the Whitson's Contract Extension / Renewal for FY 19:**

Ms. Gordon said increasing the lunch prices by fifteen cents, Whitson's projection for sales and expenses for the program will guarantee the district a surplus of \$7,071.00.

Dr. Cabral said without the increase of the lunch prices the district will have a deficit loss of \$16,439.00.

On a motion by Chair Weisman, seconded by Ms. Martin, with a 4-0 vote, the Committee approved the one year extension with Whitson's.

**Discussion and Possible Vote to Approve the Barbizon Lighting - Charge to Naming Rights OAHS Auditorium Replacement of Lighting Control System:**

Dr. Cabral said that there is a need to replace the lighting system in the Charlene Dalrymple Auditorium at Oliver Ames High School. She said they are recommending that a vote is taken to approve the Barbizon Lighting and then to approve charging the \$23,800.00 to the Naming Campaign.

Ms. Gordon said that the system is outdated and in need of replacing.

On a motion by Ms. Martin, seconded by Ms. O'Neill, with a 4-0 vote, the Committee approved the Barbizon Lighting contract and to charge it to the Naming Campaign.

**Discussion and Possible Vote an Dr. Cabral's Entry Findings:**

Dr. Cabral said that the entry findings report is a culmination of the entry process. She said it was very important to her to have an entry plan. Dr. Cabral noted the difference of the role of an Assistant Superintendent from the role of a Superintendent. She said that this is not her personal reflection, it is a collection of all of the interviews, workshops, meetings, documents, and the last page of the appendix lists those data sources. She noted that the Cabinet will be using the document for themes for the strategic objectives moving forward. She said the Cabinet has been instrumental in helping her prepare the information to go into the report.

A discussion took place.

Ms. Martin suggested the Committee have an opportunity to read through Dr. Cabral's findings and have another discussion of the findings during a School Committee meeting over the summer.

On a motion by Chair Weisman, seconded by Ms. Durrance, with a 4-0 vote, the Committee accepted Dr. Cabral's Entry Findings dated June 21, 2018.

Chair Weisman suggested adding the discussion of Dr. Cabral's Entry Findings to the July 19th School Committee meeting.

**Discussion and Possible Vote on Dr. Cabral's Evaluation:**

Chair Weisman stated that the Committee filled out the Superintendent's evaluation on a Google document that was sent to the Committee members by Dr. Cabral's assistant, Lynn Souza. She noted that the Committee had not seen each others' evaluations of Dr. Cabral. Chair Weisman suggested the Committee read each goal and standard and have a discussion. She stated that this is a public document and will be available at the Central Office.

The Committee reviewed Dr. Cabral's Evaluation and a discussion took place.

On a motion by Chair Weisman, seconded by Ms. Durrance, with a 4-0 vote, the Committee accepted Dr. Cabral's evaluation.

Dr. Cabral thanked the Committee for their words of encouragement and their support throughout the process.

**Public Comment:**

None.

**Superintendent Notes:**

Dr. Cabral said that John Giuggio finished up today as the interim Principal at Parkview. She visited Parkview School today to thank him. She said it was a pleasure to work with him and she thanked him for helping the district and being a stabilizing force. She said she is excited about Sam Cederbaum coming in as the new Principal of Parkview.

Dr. Cabral said she and Ms. Pruitt visited all the schools today to wish them all a happy summer.

She noted that the hiring of new people and transferring current staff is still happening around the district.

The Designer Briefing session has been scheduled for June 28th. It is an opportunity for people who are considering working as our designer for the MSBA Center School Project to come and tour the properties and facilities. She said they expect a good turnout as noted by the Owner's Project Manager that Easton is a desirable town for architectural firms. She said she will keep the Committee informed of the progress.

On Thursday, June 28th, Lucini Bus Lines will have a "meet and greet" for the in-district special education transportation. A notice went out to parents and this will give the parents and students an opportunity to meet and talk to the drivers. It will be held at the middle school cafeteria.

**Assistant Superintendent Notes:**

Ms. Pruitt said that as her first year in the district is coming to a close, it has seemed like she had been with the district for years. She said she has enjoyed this year and hearing Dr. Cabral's evaluation by the School Committee she said it has been an honor to work with Dr. Cabral. She said that she has learned so much over the course of this year from Dr. Cabral and she is a true mentor to her.

Ms. Pruitt said that she created a list of the things that have been completed and worked on over the course of the year. She noted the completion of the Coordinated Program Review. She said that Theresa Skinner played a huge part of the Special Education portion of the review and she picked up what David Twombly had started with the Civil Rights portion of the review. She noted that the year one implementation of the Bridges Math Program was a huge success, the adoption of the middle school Math program, the hiring of the Parkview Principal, creating a timeline for unit writing which will be presented to the Committee in July, creation of soft skills transfer goals which will be used for the strategic planning, and revising the New Teacher Induction Program with Kristin Mariani and Mal Cunha, to name a few. She also noted the social-emotional professional development in the district, Title IX streamlining, strategic planning, and the Great Body Shop health program pilot this year has been completed.

Ms. Pruitt said she completed her year three of the Assistant Superintendent leadership program and her cohort has decided to stay together as a professional learning community. She listed some items that will be coming in the next school year.

She wished everyone a wonderful summer.

**School Committee Notes:**

Ms. O'Neill said she would like to follow up with the conversation that the School Committee had regarding the possibility of bringing Mandarin in the school system. She said that it would be unfortunate if the district did not take advantage of this opportunity. She said offering Mandarin has been taking off across the country and high performing districts are offering Mandarin. Ms. O'Neill said she hopes that they can get the word out to parents how important this opportunity would be for the students especially beginning at the middle school level.

Chair Weisman said she loves the Town's tradition of having the kids step up to the next grade level to meet their teachers. She said it gets the students excited. She said at Parkview as the second graders walked to Richardson Olmsted the first graders made signs for them and cheered for them. It was a wonderful supportive experience. She said it was a wonderful day and wished everyone a happy summer.

**Executive Session RE: Pursuant to M.G.L. c. 30A §21(a) 3 To Discuss Strategy with Respect to Collective Bargaining for Unit A (Teacher's Union):**

Chair Weisman made a motion to enter into Executive Session not to return to Open Session for the purpose of discussing strategy with respect to collective bargaining for Unit A (Teacher's Unit), and stated that in her opinion having this discussion in public would be detrimental to the bargaining position of the School Committee. Ms. O'Neill seconded the motion, with a roll call vote of 4-0, the open meeting adjourned at 8:02 p.m.

Minutes Recorded by,  
Lynn Souza

Respectfully submitted,



Lisha Cabral, Ed.D.  
Secretary