

EASTON PUBLIC SCHOOLS

NO 024-FY19

REQUEST FOR PROPOSALS

Sealed proposals for the item listed below will be received by the Easton School Department at the Office of the Superintendent, 50 Oliver Street, P.O. Box 359, North Easton, MA 02356-0359, during regular office hours (Monday through Friday, 8:00 A.M. to 3:00 P.M.) on or before the time specified below on, **Friday, January 4, 2019**.

Proposals will not be opened in public but will conform to Sections 5 and 6 of Ch. 30B and will be opened in front of a designated witness.

ITEM: Office Rental Space for Administrative Offices
Approx. amount of space: 4270-6000 sq. feet
Handicapped Accessible

TIME: 12:00 P.M.

LOCATION: North Easton, Massachusetts

TERMS: Three Year Lease

OCCUPANCY DATE: July 1, 2019

Proposers may obtain copies of the Specifications anytime on or after **9 am on Monday, December 3, 2018** at the Office of the Superintendent of Schools.

All proposals shall be submitted in the manner and form presented by the Specification, which control bidding and award of the contract.

Any questions regarding this Request for Proposal may be addressed to **David Twombly at 508-230-3200 Ext. 1. Deadline for questions is Friday, December 21, 2018 at 12:00 pm.**

Awarding Authority: Easton School Committee
50 Oliver Street
P.O. Box 359
North Easton, MA 02356-0359