

EASTON PUBLIC SCHOOLS  
EASTON, MA

EASTON SCHOOL COMMITTEE WORKSHOP MINUTES  
Friday, February 10, 2017

**Minutes of School Committee Workshop Meeting, February 10, 2017**, 50 Oliver Street, Upstairs Conference Room, convened at 9:03 a.m. Present: Laurie Han, Caroline O'Neill, Nancy DeLuca, Jackie Weisman, Jane Martin, Dr. Keough, Dr. Cabral, David Twombly, Luke Carroll, Mike Ciliberto and Marilyn Gordon.

Ms. Martin announced that ECAT was not available due to the weather.

**Call Meeting to Order:**

The meeting was called to order at 9:03 a.m.

**Minutes: Workshop 1/24/2017; Executive Session 1/24/2017, 1/30/2017:**

On a motion by Ms. Martin, seconded by Ms. De Luca, with a 4-0 vote, the Workshop Minutes of 1/24/2017 were approved.

On a motion by Ms. De Luca, seconded by Ms. O'Neill, with a 4-0 vote, the Executive Session Minutes of 1/24/2017 were approved with recommended edits, and to be released.

On a motion by Ms. Martin, seconded by Ms. O'Neill, with a 4-0 vote, the Executive Session Minutes of 1/30/2017 were approved with recommended edits, and to be released.

**Approval of Modern Glass and Aluminum Inc. to Install 3M Scotchshield Ultra S800 Safety and Security Window Film:**

David Twombly said at the last School Committee Workshop they discussed some of the security improvements that had been done to the schools and recently they went out to bid for a vendor to install 3M security window film. Mr. Twombly explained that with the 3M security film it would make the window harder to penetrate. He continued that this was one of the recommendations from the security audit.

On a motion by Ms. Martin, seconded by Ms. De Luca, with a 5-0 vote, the Committee approved the Modern Glass and Aluminum Inc. to install 3M Scotchshield Ultra S800 Safety and Security Window Film contract.

Ms. Weisman entered the meeting at 9:13 a.m.

**Presentation to the School Committee of New Implementation of a New Classroom Schedule at Easton Middle School:**

Dr. Keough explained that Mr. Carroll presented to the Academic Review Subcommittee his proposed middle school schedule and was asked to come back to a full School Committee Workshop with more information.

Mr. Carroll distributed an example of the proposed schedule of the middle school. Mr. Carroll explained to the Committee that he and his scheduling team prepared the proposed schedule.

A discussion followed.

Ms. Weisman suggested having Mr. Carroll attend the March 17th School Committee Workshop to provide additional information and to discuss how the information will be presented to parents after presenting to the School Committee. It was decided to have the March 17th School Committee Workshop held at the middle school.

Dr. Keough suggested speaking to Rebecca Bryant, Counsel for the Easton Public Schools, and schedule a meeting with the EEA President to discuss any changes regarding work conditions pertaining to the teacher's contracts with regard to the middle school proposed schedule.

Mr. Carroll and Mr. Ciliberto left the meeting at 10:50 am.

**FY 18 Preliminary Budget Update:**

Marilyn Gordon said that there is a school Budget Subcommittee Meeting on Tuesday and the town's Budget Subcommittee Meeting on Thursday at 2:00 p.m. Ms. Gordon said that with salary increases the school's budget is at 3.24% and at 4.42% with immediate priorities and the town has the school budget at 4%.

Dr. Keough said he would like to meet with the Wendy and Connor from the town on Monday prior to the school's Budget Subcommittee Meeting to talk about the budget.

Dr. Keough, Dr. Cabral and Ms. Gordon left the meeting at 10:55 a.m.

**Approval of the School Committee's 2016 Annual Report to the Town Of Easton:**

Chair Han distributed a copy of the Annual Report to the Committee. The Committee reviewed the document and made edits.

On a motion by Ms. Weisman, seconded by Ms. De Luca, with a 5-0 vote, the Committee accepted the 2016 School Committee's Annual Report to the Town with edits.

**Possible Appointment to the ECAT Board of Directors:**

On a motion by Chair Han, seconded by Ms. O'Neill, with a 5-0 vote, the Committee agreed to appoint Ms. Martin and Ms. De Luca as co members of the ECAT Board of Directors.

**2017-2018 School Committee Meeting Schedule (first reading):**

The Committee made edits to the proposed 2017-2018 School Committee Meeting Schedule.

On a motion by Ms. O'Neill, seconded by Ms. De Luca, with a 5-0 vote, the Committee approved the 2017-2018 School Committee Meeting Schedule with recommended changes.

**Superintendent Notes:**

Dr. Keough said that with his departure from the district at the end of the school year, he would like to have Dr. Cabral attend the MSBA meeting in Boston. He continued that the first hour is for the key players and David Twombly will attend the second half of the meeting. Dr. Keough said that MSBA will be in touch via conference call and an update will be given at the next School Committee Meeting.

**Assistant Superintendent Notes:**

Dr. Cabral said that we have a partnership with the YMCA and they have proposed to pilot a six (6) week program similar to the Sheep Pasture, where they will bus second grade students to the YMCA and give swimming lifesaving lessons. She continued that this pilot program will start with one second grade classroom from Center School and ultimately be offered to all second graders in the district. Dr. Cabral said that Ms. Weintrob, Principal of Center School, with the help of the school's counsel, will draft a parental consent letter to go home to parents regarding the pilot program. She continued that parent volunteers will be in the locker rooms with the students and teachers will attend the trip with the students. Dr. Cabral said the program will offer

structured water awareness and safety and parents will receive progress reports on their child. She continued that if the program is successful, the YMCA can accommodate five (5) classes of second graders. Dr. Cabral said she anticipates the program beginning soon with one class from the Center School.

**School Committee Notes:**

Chair Han said the Task Force will be meeting tomorrow, 10:00 a.m. at 50 Oliver Street.

Ms. De Luca said she attended an Audit Committee Meeting on Tuesday and they will be prioritizing again and asked the Committee if there was anything that they wanted her to bring to the Audit Committee.

On a motion by Ms. O'Neill, seconded by Ms. De Luca, with a 5-0 roll call vote, the Committee entered into Executive Session at 11:41am not to return to open session.

Respectfully submitted,

Andrew W. Keough, Ed.D.  
Secretary