

EASTON PUBLIC SCHOOLS
EASTON, MA

EASTON SCHOOL COMMITTEE WORKSHOP MINUTES
Friday, April 14, 2017

Minutes of School Committee Workshop Meeting, April 14, 2017, Richardson Olmsted School, 101 Lothrop Street, Professional Development Room, convened at 9:12 a.m. Present: Laurie Han, Jacqueline Weisman, Nancy DeLuca, Jane Martin, Caroline O'Neill, Dr. Keough, Dr. Cabral and Marilyn Gordon.

Call Meeting to Order:

Chair Han called the meeting to order at 9:12am.

Minutes: Regular 3/2/2017; Workshop 3/17/2017:

On a motion by Ms. O'Neill, seconded by Ms. De Luca, with a 5-0 vote, the Regular minutes of 3/2/2017 were approved.

On a motion by Ms. Martin, seconded by Chair Han, with a 5-0 vote, the Workshop minutes of 3/17/2017 were approved.

Presentation of the HR Audit Findings by Mary Aicardi:

Dr. Keough introduced Mary Aicardi from the Collins Center. He continued that Ms. Aicardi is here to present her report on the Human Resources Organizational Study of General Government and School Department for the Town of Easton (The Human Resource Audit).

A discussion took place following the presentation.

Ms. O'Neill asked Ms. Aicardi if it would be possible to attend the Town Meeting in May to present to the community. Ms. Aicardi said it is not unheard of but typically they don't present at Town Meetings and suggested the School Committee have a conversation with the Town Administrator.

The Committee thanked Ms. Aicardi.

Update on FY 17 Budget:

Dr. Keough said he had asked Marilyn Gordon to attend the meeting per Ms. Martin's request to give a snapshot of the budget for FY 2017.

Ms. Gordon explained that on the two page document that was distributed, she had put the Salary Budget for 2016-2017 and the Expense Budget for 2016-2017. She continued that the encumbered is what she had physical purchase orders for and the estimated are items that are not encumbered but, is expected. Ms. Gordon said the highlighted areas are the expenses of the schools and what is not included would be the textbook purchases and money for the Special Education reserve, which cannot be put in until it is approved at the Town Meeting.

Ms. Martin thanked Ms. Gordon.

Possibly Vote to Amend FY 18 Budget Request:

Dr. Keough said that Marilyn put together the the FY 18 Budget book and in the past it just included the numbers but this year, it is broken down by area with an overview and it includes the Strategic Plan. He said Marilyn did a nice job with it. Dr. Keough said that the school's improvement plans are going after the goals in the Strategic Plan, and it is linked up and connected.

Ms. Gordon said the Town has a plan to balance the budget. Ms. Gordon said the school's budget will be very tight next year.

Ms. O'Neill said that she would like to know how the Town will be reducing their budget.

Ms. Martin said Ms. Gordon did a good job.

Ms. Martin asked about the SPED account and if the 66.6 paras and aides were funded from the Federal Grant. Ms. Gordon answered yes.

Ms. Gordon said she has to give a lot of credit to Karen Mileika for her help with the Budget book.

On a motion by Ms. Martin, seconded by Ms. Weisman, with a 4-0 vote and with 1 vote opposed, the Amended FY 18 Budget was approved. Ms. O'Neill opposed and requested more information from the Town's budget before she can approve the FY 18 Budget.

Approve Policy Section J (second reading):

Chair Han said she went through all the Policy sections and the notes that Jim Hardy from the MASC, provided and that Ms. Martin and herself worked through section J up to the Homeless Policy. She continued that Rebecca Bryant, Counsel for the schools, had to make some changes to some of the policies in Section J. It was suggested to put it on the next agenda.

The Committee agreed to have the Policy Subcommittee meet on Wednesday, April 19th and the School Committee will meet on Thursday, April 20th.

Ms. Martin said once all the policies are approved they will be sent to Jim Hardy and when he sends back the clean versions they will be posted on the website.

Superintendent Notes:

None.

Assistant Superintendent Notes:

Dr. Cabral said she wanted to say how much Laurie Han will be missed, obviously from her employment until now, she has had a very positive experience with Chair Han, professionally and personally she said thank you to Chair Han and that her mark will be lasting. She said she was very grateful for everything that Chair Han had done.

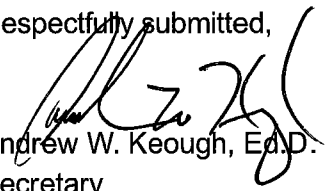
School Committee Notes:

Chair Han reminded everyone that the election is coming up and for everyone to vote.

Executive Session RE: Dr. Cabral's Contract as the Next Superintendent:

On a motion by Ms. De Luca, seconded by Ms. Martin, with a 5-0 roll call vote, the Committee entered into Executive Session at 10:40am for the purpose of Dr. Cabral's contract as the next Superintendent, and will return to open session.

Respectfully submitted,



Andrew W. Keough, Ed.D.
Secretary